

Quick start

The online training platform is always available, making it easy and convenient for you to complete your online election training on your schedule.

You can be learning online in a matter of minutes. Just follow the steps outlined in this guide to get started with your customized training program.

Signing in

IMPORTANT: Read the following steps, and then **close this document**. You *cannot* sign in to your training from inside this document. If needed for reference, you can print a copy of this document before closing it.

- 1 Type your user ID in the **User ID** box. Type your password in the **Password** box. Your user ID and password were provided in the training notification from your elections office.
- 2 Click the **Login** button. The system verifies your information, and then displays the My Training tab.

Clarity Elections

LOGIN

User ID:

Password:

[GETTING STARTED GUIDE](#) [RETRIEVE PASSWORD](#)

Need Help? Contact us at:
Elections Training Support Team
E-mail: someone@yourcountyelectionsoffice.com
Phone: XXX-XXX-XXXX



Add the sign-in page to your browser favorites for easy access to the training site.

QUICK START GUIDE TO ONLINE ELECTION TRAINING

Getting to the My Training Tab

The My Training tab displays your personalized training program. Your training may consist of one or many programs, depending on your role. Each program contains individual courses you will need to take prior to Election Day.

- 1 Click the green **Begin** button on the Welcome page to display the My Training tab.



- 2 Click the **Begin** button next to the first *program* title. A new tab displays the list of courses in that program.



- 3 Click the **Begin** button next to the first *course* title. A new window displays the first lesson in the course.

